

The monthly meeting of the Caribou Utilities District was held Wednesday, October 11, 2023 in the City Council Chambers located at 25 High Street, Caribou, Maine

Trustees Present;

David Martin, Treasurer
Philip McDonough, Assistant Treas.
~~Jay Kamm, Trustee~~
Gary Aiken, President
David Belyea, Trustee

Others Present;

Hugh Kirkpatrick, General Manager
Sue T Sands, Office Manager, Clerk
Penny Thompson, City Manager
Tim Todd, citizen

Gary Aiken called the meeting to order at 6:03 P.M.

Philip McDonough moved and Dave Belyea seconded the motion to approve the minutes of the September 13, 2023 monthly meeting. UNANIMOUSLY VOTED.

Philip McDonough moved and Dave Martin seconded the motion to accept the budget and financial reports as presented. UNANIMOUSLY VOTED.

THE MANAGER'S REPORT FOR OCTOBER 11, 2023 IS ATTACHED.

After the manager's report was presented, there were discussions on the following topics:

- Billing production
- Adding Trustees to the emergency response plan communication protocol
- Capital project priority lists
- Insourcing cost of construction inspection
- Lien discharge signing
- MRWA conference December 5,6,7

Philip McDonough moved and Gary Aiken seconded the motion to adjourn the meeting at 6:37 PM. UNANIMOUSLY VOTED.

The next scheduled meeting will be November 8, 2023.

Hugh A. Kirkpatrick

Hugh A. Kirkpatrick, General Manager