

CARIBOU UTILITIES DISTRICT

Hugh A Kirkpatrick
General Manager
Sue Sands
Office Manager, Clerk
Fred Page
Water Operator
Derek Dufour
Wastewater Operator

WATER / WASTEWATER / FIBER
PO Box 879 ~ 176 Limestone Street
Caribou ME 04736
(207) 496-0911 ~ (207) 496-0921 fax

TRUSTEES
Gary Aiken
President
David Martin
Treasurer
Philip McDonough II
David Belyea PE
Jay Kamm

AGENDA

The monthly meeting of the Board of Trustees for Caribou Utilities District will be held THURSDAY, DECEMBER 14, 2023 in the CUD CONFERENCE ROOM LOCATED AT 176 LIMESTONE STREET, CARIBOU, MAINE BEGINNING AT 6:00 P.M.

1. Approve Minutes of November 8, 2023 monthly meeting
2. Approve Budget and Financial Reports for October & November, 2023
3. COLA for 2024
4. Approve Projected Commitment for Water for 2024
5. Review/Approve Budget for Wastewater & Water for 2024
6. 30-day Sewer Demands
7. General Manager's Report
 - A. Water Projects
 1. Booster Stations
 2. Tank Painting
 3. River Crossing
 4. Water Treatment Plant Upgrades
 5. Glenn Street / Hospital Loop Water Main Replacement
 - B. Other Issues
 - C. Executive Session, 1 MRSA § 405(6) (E), Legal rights and duties of the District; discussion of.
 - D. Executive Session, 1 MRSA § 405(6) (C), Economic Development.

The monthly meeting of the Caribou Utilities District was held Wednesday, November 08, 2023 in the City Council Chambers located at 25 High Street, Caribou, Maine

Trustees Present;
David Martin, Treasurer
Philip McDonough, Assistant Treas.
Jay Kamm, Trustee
Gary Aiken, President
David Belyea, Trustee

Others Present;
Hugh Kirkpatrick, General Manager
~~Sue T Sands, Office Manager, Clerk~~
Penny Thompson, City Manager

Gary Aiken called the meeting to order at 6:02 P.M.

Philip McDonough moved and Dave Belyea** seconded the motion to approve the minutes of the October 11, 2023 monthly meeting. UNANIMOUSLY VOTED.

Budget and financial reports for October will be presented at the December meeting.

THE MANAGER'S REPORT FOR NOVEMBER 8, 2023 IS ATTACHED.

Jay Kamm moved and Philip McDonough** seconded the motion to go into executive session per 1 MRSA § 405(6) (E), Legal rights and duties of the District, at 6:20 PM. UNANIMOUSLY VOTED

Trustees came out of executive session at approximately 6:47 PM, no action taken.

Trustees and General Manager had a general discussion regarding District business and future projects, no action taken.

Philip McDonough moved and Dave Belyea seconded the motion to adjourn the meeting at 7:37 PM. UNANIMOUSLY VOTED.

The next scheduled meeting will be December 14, 2023.

Hugh A. Kirkpatrick

Hugh A. Kirkpatrick, General Manager

**Motions and seconds could not be verified due to the video of the meeting not being uploaded. Trustees noted should be considered approximate.

Manager's Report

A. Water Projects:

High Service Area Booster Pump Station Upgrade Project (2022-14) –

NMLS booster station is online/in-service. Majority of work complete with the exception of siding and trim on the building, stand-by generator install and re-landscaping the site.

SMLS booster station is in construction. The temporary pumping system is online. Site piping modification are ongoing this week and next. The new concrete floor for the building has been poured offsite and will be installed end of next week.

Water Tank Painting Project (2023-07) –

SMHS (inside only) tank is complete and online.

SMLS tank (inside and outside) is complete and paint is cured. Needs to be disinfected and water samples taken and analyzed. This will occur after Apex has the new booster station piping substantially complete.

NMHS (inside only) tank is complete and paint is cured. Next week tank should be filled and water samples taken and sent to the lab.

Both projects should be substantially complete this year.

New River Crossing Project (2023-08) –Resubmitted this project to the Drinking Water SRF program Oct 6th for 2024 funding. DEP permit is expected on or before December 21st.

Water Treatment Plant Upgrade (2024-xx) -Submitted this project to the Drinking Water SRF program Oct 6th for 2024 funding.

Glenn Street Water Main Replacement & Hospital Loop (2024-xx) - Submitted this project to the Drinking Water SRF program Oct 6th for 2024 funding.

B. Other Issues:

-Verizon/NMHS tank lease; RF Department is scheduling an on-site design visit for Verizon to do site plan / lease exhibit drawing set. They are ready to schedule this now, however, they are waiting to package up a couple other Aroostook design visits with this one considering it's a 11-hr round trip for VZ's guys from NH/MA.

-Woodcutting on the River Road and Grimes Road; winding down the River Road softwood operation. The woodcutter was considering to start on the hardwood but is going to wait until next year. He will also start the Grimes Road and Albair Road properties next year as well

-See below for a cost comparison of outsourcing the monthly billing production.

-Next meeting dates: 12/20/23, 1/10/24, 2/14/24

CUD				Hygrade			
postage		/month	/yr	postage		/month	/yr
\$ 0.543	1,879	\$ 1,020.30	\$ 12,243.56	\$ 0.500	1,879	\$ 939.50	\$ 11,274.00
\$ 0.576	93	\$ 53.57	\$ 642.82	\$ 0.500	93	\$ 46.50	\$ 558.00
paper				paper + printing			
\$ 0.016	1,972	\$ 32.43	\$ 389.21	\$ 0.320	1,972	\$ 631.04	\$ 7,572.48
envelopes				envelopes			
\$ 0.122	1,972	\$ 241.19	\$ 2,894.30	\$ 0.160	1,972	\$ 315.52	\$ 3,786.24
printing				printing			
\$ 0.008	1,972	\$ 15.78	\$ 189.31	\$ 0.060	1,972	\$ 118.32	\$ 1,419.84
labor		\$ 1,363.27	\$ 16,359.20	\$ -	1,972	\$ -	\$ -
\$ 34.000	28	\$ 952.00	\$ 11,424.00			\$ 2,050.88	\$ 24,610.56
	336	\$ 2,315.27	\$ 27,783.20				\$ 3,172.64

Billing Production Cost Comparison

Benefits:

Saves \$3,000/year

Frees up 336 hours per year to bolster collections

Customers get a perforated slip + return envelope to remit payments

2024 Priorities, staff			
LSL survey complete by 10/17/24			
	RCAP ArcGis access		
	ArcGis app for LSL surveying		
	2nd iPad or tablet		
Leak detecting/unaccounted for h2o			
	Reduce unacc'd for h2o by 50%		
Meter Replacements			
	Lead service line survey		
	Backflow survey / installs		
	Non Sanitary connections		
Replace Caterpillar backhoe			
Administration			
	File liens monthly, no write-offs		
	Send non-mortgages to collections		
	Institute late charges or penalties		
	My 360 (Neptune)		
	* +50% of customers email addresses		
	* +10% of customers direct pay from banks		
	* Reduce 60d A/R by 50% or more		
	Cc'd payment option at n/c to the District		
	Add ATM to office at n/c to the District		
	*Focus on delinquent customers		
2024 Projects			
Water	Water garage, re-insulate & re-roof		
Water	River crossing		
Water	Water plant upgrades		
W/water	Grimes Phase 2 (see list to the right)		
Water	Glenn St/Hospital loop		

						PERIOD	11	92%
CUD Wastewater Division Expenses		October Expense	November Expense	Year to Date Amt.	Annual Budget	% of Total Budget		
Administration								
	Subtotal / Admin	\$ 28,430.83	\$ 19,374.45	\$ 273,777.85	\$ 325,700	84%		
749.00	Annual Debt Service	\$ -	\$ -	\$ 132,789.19	\$ 250,000	53%		
Treatment Plant								
	Subtotal / Treatment	\$ 18,828.42	\$ 10,385.15	\$ 179,935.83	\$ 186,500	96%		
Collection System								
	Subtotal / Collection	\$ 7,507.28	\$ 9,687.11	\$ 180,072.53	\$ 243,800	74%		
Totals Wastewater		\$ 54,766.53	\$ 39,446.71	\$ 766,575.40	\$ 1,006,000	76%		

CUD Wastewater Division Income		October Income	November Income	Year to Date Amt.	Annual Budget	% of Total Budget	
Billed To Date							
	Subtotal / Billed	\$ 63,370.09	\$ 64,002.98	\$ 703,649.51	\$ 1,021,700	69%	
Received To Date							
	Subtotal / Received	\$ 83,432.79	\$ 66,922.66	\$ 953,247.60	\$ 1,021,700	93%	

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						PERIOD	11	92%
CUD Water Division Expenses		October Expense	November Expense	Year to Date Amt.	Annual Budget	% of Total Budget		
Administration								
	Subtotal / Admin	\$ 27,421.54	\$ 24,876.71	\$ 305,065.85	\$ 363,200	84%		
600.10	Annual Debt Service	\$ 3,649.36	\$ 2,574.19	\$ 370,747.27	\$ 440,000	84%		
Plant Production								
	Subtotal / Plant	\$ 15,710.94	\$ 9,093.36	\$ 116,107.27	\$ 117,000	99%		
Transmission & Distribution								
	Subtotal / T&D	\$ 38,842.30	\$ 27,064.01	\$ 275,659.51	\$ 253,800	109%		
Totals Water		\$ 85,624.14	\$ 63,608.27	\$ 1,067,579.90	\$ 1,174,000	91%		

CUD Water Division Income		October Income	November Income	Year to Date Amt.	Annual Budget	% of Total Budget	
Billed To Date							
	Subtotal / Billed	\$ 101,502.07	\$ 99,618.05	\$ 1,120,593.87	\$ 1,211,000	93%	
Received To Date							
	Subtotal / Received	\$ 122,475.12	\$ 88,073.20	\$ 1,190,639.06	\$ 1,211,000	98%	

CUD Wastewater Division P&L

		Capital Expense	Expense To Date	Total Expense	Total Income	P&L (+/-)
		\$ 22,033	\$ 766,575	\$ 788,608	\$ 953,248	\$ 164,640
Check #	Capital Expense, Direct					
009293	Hayes Pump, G/R pump O/H, Rte 1 LS	\$ 2,203.56				
009292	Midwest Steel, G/R pump spare, Rte 1 LS	\$ 2,250.00				
009467	Rollinsford W&S, Huber wash press assy.	\$ 5,000.00				
009523	Ti-Sales, 24" MH covers. Qty 12	\$ 1,811.16	(install 2023)			
009598	Blake Equip., Pump & Check Valve	\$ 6,599.88				
009600	Hayes Pump, Rotating Assy Re-build	\$ 1,900.70				
009648	Hayes Pump,	\$ 2,267.33				
Check #	Capital Expense, Financed	\$ -				

CUD Water Division P&L

		Capital Expense	Expense To Date	Total Expense	Total Income	P&L (+/-)
		\$ 17,535	\$ 1,067,580	\$ 1,085,115	\$ 1,190,639	\$ 105,524
Check #	Capital Expense, Direct					
014758	EJP, (8) boxes 5/8" iPerl meters, 64 tot	\$ 10,240.00				
	EJP, (1) 7ft hydrant	\$ 4,637.91				
	New water service, Haney campground	\$ 2,657.25				
Check #	Capital Expense, Financed	\$ 530,463.59				
014441	Dirigo Engineering, River Crossing Proj.	\$ 17,000.00				
014666	County Env., Abatement Inspection	\$ 541.26				
014755	Dirigo Engineering, Req #3	\$ 8,000.00				
014920	#331-15 River crossing permit fees	\$ 388.00				
014938	River crossing permit-public notice	\$ 126.00				
009700	Apex Construction, payreq #1	\$ 139,268.62				
009701	Dirigo Engineering, Booster project	\$ 9,271.70				
015230	Apex Construction, payreq #1	\$ 150,000.00				
015231	Marcel Payeur, payreq #1	\$ 141,290.32				
009702	Marcel Payeur, payreq #1	\$ 51,459.68				
015232	Dirigo Engineering, Tank Painting project	\$ 13,118.01				

Bureau of Labor Statistics

Consumer Price Index -

All Urban Consumers

1-Month Percent Change

Series Id: CUUR0000SA0

Not Seasonally Adjusted

Area: U.S. city average

Item: All items

Base Period: 1982-84=100

Years: 1914 to 2017

COLA

10 yr-ra	yr	+/-
1.85	2017	
1.77	2018	(0.08)
1.58	2019	(0.19)
1.76	2020	0.18
1.72	2021	(0.04)
1.70	2022	(0.02)
2.06	2023	0.36
2.52	2024	0.46
2.74	2025	0.22
2.87	2026	0.13
2.99	2027	0.12
3.00	2028	0.01
3.00	2029	0.00
3.00	2030	0.00
2.99	2031	(0.02)
3.07	2032	0.08
2.60	2033	(0.47)
2.17	2034	(0.43)

Water rate increase tracker

CPI yr	CPI	yr	actual	+/-
16,17,18	4.10	2021	4.03	(0.07)
19,20,21	10.10	2022	6.17	(3.93)
22	6.30	2023	0.00	(6.30)
23	3.57	2024	5.00	1.43
24	2.01	2025	5.00	2.99
25	2.01	2026	5.00	2.99
26	2.01	2027	5.00	2.99
				0.09

# Employees		
F/T	P/T	P/T-s
10	0	0
F/T	Full Time	
P/T	Part Time	
P/T-s	Part Time-seasonal	

Wastewater rate increase tracker

CPI yr	CPI	yr	actual	rate	+/-
18,19,20	3.00	2021	2.00	\$ 255	(1.00)
21	6.70	2022	1.96	\$ 260	(4.74)
22	6.30	2023	1.92	\$ 265	(4.38)
23	3.57	2024	1.89	\$ 270	(1.68)
24	2.01	2025	1.85	\$ 275	(0.16)
25	2.01	2026	9.1	\$ 300	7.08
26	2.01	2027	6.7	\$ 320	4.65
					(0.23)

0.17 Placeholder, 20 yr average per month 2001 through 2020

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Tot
2011	0.5	0.5	1.0	0.6	0.5	(0.1)	0.1	0.3	0.2	(0.2)	(0.1)	(0.2)	3.1
2012	0.4	0.4	0.8	0.3	(0.1)	(0.1)	(0.2)	0.6	0.4	0.0	(0.5)	(0.3)	1.7
2013	0.3	0.8	0.3	(0.1)	0.2	0.2	0.0	0.1	0.1	(0.3)	(0.2)	0.0	1.4
2014	0.4	0.4	0.6	0.3	0.3	0.2	0.0	(0.2)	0.1	(0.3)	(0.5)	(0.6)	0.7
2015	(0.5)	0.4	0.6	0.2	0.5	0.4	0.0	(0.1)	(0.2)	0.0	(0.2)	(0.3)	0.8
2016	0.2	0.1	0.4	0.5	0.4	0.3	(0.2)	0.1	0.2	0.1	(0.2)	0.0	1.9
2017	0.6	0.3	0.1	0.3	0.1	0.1	(0.1)	0.3	0.5	(0.1)	0.0	(0.1)	2.0
2018	0.5	0.5	0.2	0.4	0.4	0.2	0.0	0.1	0.1	0.2	(0.3)	(0.3)	2.0
2019	0.2	0.4	0.6	0.5	0.2	0.0	0.2	0.0	0.1	0.2	(0.1)	(0.1)	2.2
2020	0.4	0.3	(0.2)	(0.7)	0.0	0.5	0.5	0.3	0.1	0.0	(0.1)	0.1	1.2
2021	0.4	0.5	0.7	0.8	0.8	0.9	0.5	0.2	0.3	0.8	0.5	0.3	6.7
2022	0.8	0.9	1.3	0.6	1.1	1.4	0.0	0.0	0.2	0.4	(0.1)	(0.3)	6.3
2023	0.8	0.6	0.3	0.5	0.3	0.3	0.2	0.4	0.2	0.0	(0.2)	0.17	3.6

Ave (10 yr running)

2024 Cost of Living Increase

2.52

https://data.bls.gov/timeseries/CUUR0000SA0?output_view=pct_1mth

CUD Wastewater Division Expenses

	October Expense	November Expense	Year to Date Amt.	Annual Budget	% of Total Budget
Administration					
701.00 Salaries	\$ 15,516.84	\$ 9,317.34	\$ 134,002.69	\$ 168,600	79%
701.10 401A Plan	\$ 934.45	\$ 561.03	\$ 10,063.11	\$ 9,600	105%
702.00 Office Expense	\$ 3,519.77	\$ 3,278.92	\$ 30,281.39	\$ 35,000	87%
711.00 Insurance, Workers Comp	\$ 1,091.02		\$ 7,407.37	\$ 7,500	99%
711.10 Insurance, Liability, PD		\$ 54.00	\$ 16,775.99	\$ 16,100	104%
715.00 Insurance, Health	\$ 5,107.91	\$ 4,922.41	\$ 46,154.78	\$ 51,800	89%
716.00 Social Security	\$ 2,260.84	\$ 1,240.75	\$ 23,130.52	\$ 28,100	82%
721.00 Accounting Expense			\$ 5,000.00	\$ 7,500	67%
750.00 Legal, Miscellaneous			\$ 962.00	\$ 1,500	64%
Subtotal / Admin	\$ 28,430.83	\$ 19,374.45	\$ 273,777.85	\$ 325,700	84%
749.00 Annual Debt Service	\$ -	\$ -	\$ 132,789.19	\$ 250,000	53%
Treatment Plant					
501.00 Salaries	\$ 5,869.50	\$ 3,276.00	\$ 77,577.10	\$ 77,800	100%
502.00 Labor, Projects			\$ -	\$ 6,700	0%
503.00 Utilities	\$ 2,111.25	\$ 379.43	\$ 9,469.59	\$ 7,800	121%
504.00 Chemicals			\$ 2,021.95	\$ 2,900	70%
506.00 Vehicle Maintenance		\$ 2,743.08	\$ 5,875.31	\$ 2,400	245%
507.00 Lab Supplies	\$ 307.92	\$ 115.18	\$ 7,119.60	\$ 2,600	274%
508.00 Plant Maint/Repair	\$ 1,006.06	\$ 212.13	\$ 6,406.55	\$ 4,500	142%
509.00 Plant Fuel			\$ 3,794.33	\$ 4,600	82%
510.00 Tools and Equipment	\$ 54.94	\$ 11.95	\$ 1,064.18	\$ 1,000	106%
513.00 Grimes Power	\$ 9,079.25	\$ 1,945.88	\$ 57,451.00	\$ 67,200	85%
521.00 Consultant/lab/technical fees	\$ 150.00	\$ 75.00	\$ 5,709.11	\$ 8,000	71%
550.00 Dues, Education, misc.	\$ 249.50	\$ 1,626.50	\$ 3,447.11	\$ 1,000	345%
Subtotal / Treatment	\$ 18,828.42	\$ 10,385.15	\$ 179,935.83	\$ 186,500	96%
Collection System					
601.00 Salaries	\$ 6,436.00	\$ 4,042.81	\$ 82,212.95	\$ 104,500	79%
602.00 Labor, Projects			\$ -	\$ 9,600	0%
603.00 Pump Sta. Electric Power	\$ 10,297.89	\$ 2,056.04	\$ 58,000.02	\$ 63,900	91%
603.10 Pump Sta. Expense	\$ (7,730.47)	\$ 52.80	\$ (3,465.33)	\$ 2,500	-139%
606.00 Truck Expense / Fuel	\$ 446.53	\$ 508.84	\$ 19,100.09	\$ 20,900	91%
607.00 Paving Expense			\$ -	\$ 900	0%
608.00 Line Repair & Maintenance	\$ (4,063.11)	\$ 888.04	\$ 6,426.75	\$ 6,000	107%
610.00 Tools and Equipment			\$ 932.62	\$ 1,500	62%
341.10 Vehicles & Equipment			\$ -	\$ 1,000	0%
341.20 Asset Replacement Reserve	\$ 2,120.44	\$ 2,138.58	\$ 16,865.43	\$ 33,000	51%
Subtotal / Collection	\$ 7,507.28	\$ 9,687.11	\$ 180,072.53	\$ 243,800	74%
Totals Wastewater	\$ 54,766.53	\$ 39,446.71	\$ 766,575.40	\$ 1,006,000	76%

CUD Wastewater Division Income

	October Income	November Income	Year to Date Amt.	Annual Budget	% of Total Budget
Billed To Date					
Subtotal / Billed	\$ 63,370.09	\$ 64,002.98	\$ 703,649.51	\$ 1,021,700	69%
Received To Date					
401.00 Service Commitment	\$ 60,357.18	\$ 50,517.65	\$ 687,499.71	\$ 757,400	91%
401.50 Stormwater	\$ 330.52	\$ 335.12	\$ 4,105.53	\$ 5,000	82%
402.00 Trailer Park			\$ 765.00	\$ 500	153%
404.00 Lyon Farm Lease			\$ 25,000.00	\$ 25,000	100%
405.00 AWS - Leachate	\$ 20,294.89	\$ 15,551.03	\$ 211,009.92	\$ 213,200	99%
405.00 AWS - Septage / Trucked ww			\$ 2,212.40	\$ 4,000	55%
413.00 Lateral, Fees			\$ 300.00	\$ 1,000	30%
415.00 Interest / Dividends	\$ 548.75	\$ 518.86	\$ 4,793.74	\$ 2,500	192%
421.00 Lien Fees			\$ -	\$ 200	0%
425.00 Other Income			\$ 6,479.85	\$ 1,800	360%
430.00 Waterworks Rental	\$ 1,901.45		\$ 11,081.45	\$ 11,100	100%
Subtotal / Received	\$ 83,432.79	\$ 66,922.66	\$ 953,247.60	\$ 1,021,700	93%

CUD Water Division Expenses

	October Expense	November Expense	Year to Date Amt.	Annual Budget	% of Total Budget	
Administration						
403.00	Depreciation		\$ -	\$ -		
408.10	PUC Expense	\$ (407.00)	\$ 8,260.00	\$ 8,200	101%	
600.20	Tank Maintenance Fund	\$ 500.00	\$ 6,000.00	\$ 6,000	100%	
601.80	Salaries	\$ 15,516.84	\$ 12,417.09	\$ 134,835.34	\$ 168,600	80%
604.00	Employer Payroll Taxes	\$ 2,372.50	\$ 1,724.76	\$ 22,577.09	\$ 25,400	89%
604.81	Employer Health Insur.	\$ 5,107.91	\$ 6,316.19	\$ 54,927.55	\$ 61,300	90%
604.82	401a Employer Share	\$ 971.06	\$ 776.14	\$ 9,879.64	\$ 11,800	84%
620.70	Office Expenses	\$ 627.50	\$ 3,495.53	\$ 32,743.19	\$ 45,000	73%
632.00	Accounting Services			\$ 5,000.00	\$ 7,500	67%
633.00	Legal Services			\$ 947.00	\$ 1,500	63%
641.50	Garage, Office, Roof Rental	\$ 1,901.45		\$ 11,081.45	\$ 11,100	100%
657.00	Insurance/Liability, etc.		\$ 54.00	\$ 15,933.96	\$ 13,200	121%
658.00	Workers Compensation	\$ 424.28		\$ 2,880.63	\$ 3,100	93%
	Subtotal / Admin	\$ 27,421.54	\$ 24,876.71	\$ 305,065.85	\$ 363,200	84%
600.10	Annual Debt Service	\$ 3,649.36	\$ 2,574.19	\$ 370,747.27	\$ 440,000	84%
Plant Production						
601.10	Production Labor	\$ 1,589.77	\$ 803.36	\$ 16,586.07	\$ 15,600	106%
601.20	Labor, Projects			\$ -	\$ 6,700	0%
615.10	Electric Power/Utilities	\$ 13,316.20	\$ 1,061.69	\$ 61,308.78	\$ 51,100	120%
618.30	Chemicals		\$ 1,407.38	\$ 18,591.50	\$ 27,000	69%
620.20	Maintenance		\$ 1,549.58	\$ 7,574.68	\$ 6,500	117%
620.30	Lab Testing	\$ 525.00	\$ 2,769.85	\$ 7,844.21	\$ 6,900	114%
675.10	Dues, Education, expenses	\$ 279.97	\$ 1,501.50	\$ 4,202.03	\$ 3,200	131%
	Subtotal / Plant	\$ 15,710.94	\$ 9,093.36	\$ 116,107.27	\$ 117,000	99%
Transmission & Distribution						
341.00	Vehicles & Equipment			\$ -	\$ 1,000	0%
341.1/136.1	Asset Replacement Reserve	\$ 17,585.81	\$ 5,168.11	\$ 49,307.76	\$ 33,000	149%
601.50	Labor, Maintenance	\$ 14,836.03	\$ 9,523.04	\$ 140,068.43	\$ 140,400	100%
601.60	Labor, Projects			\$ -	\$ 9,600	0%
615.50	Electric Power, Utilities -Garage	\$ 1,930.61	\$ 278.39	\$ 11,233.93	\$ 10,700	105%
620.50	Tools and Equipment	\$ 123.28	\$ 190.80	\$ 3,254.52	\$ 8,400	39%
620.60	Main & Service Materials	\$ 211.61	\$ 3,025.20	\$ 33,131.89	\$ 24,300	136%
650.60	Equipment Maintenance	\$ 4,134.96	\$ 8,748.64	\$ 35,270.37	\$ 22,400	157%
675.50	Miscellaneous, Dues, Educ.	\$ 20.00	\$ 129.83	\$ 3,392.61	\$ 4,000	85%
	Subtotal / T&D	\$ 38,842.30	\$ 27,064.01	\$ 275,659.51	\$ 253,800	109%
	Totals Water	\$ 85,624.14	\$ 63,608.27	\$ 1,067,579.90	\$ 1,174,000	91%

CUD Water Division Income

	October Income	November Income	Year to Date Amt.	Annual Budget	% of Total Budget	
Billed To Date						
	Subtotal / Billed	\$ 101,502.07	\$ 99,618.05	\$ 1,120,593.87	\$ 1,211,000	93%
Received To Date						
461.00	Service Commitment	\$ 74,273.29	\$ 53,506.28	\$ 793,118.55	\$ 829,500	96%
461.00a	Service Commitment (City)	\$ 28,916.67	\$ 28,916.67	\$ 318,083.37	\$ 347,000	92%
419.00	Interest / Dividends	\$ 578.78	\$ 609.90	\$ 2,519.89	\$ 1,200	210%
421.00	Voicestream Lease	\$ 2,673.71	\$ 2,673.71	\$ 28,010.81	\$ 25,000	112%
474.00	Other Income	\$ 14,534.57	\$ 1,712.37	\$ 33,002.67	\$ 1,500	2200%
476.00	Lien Fees			\$ -	\$ 500	0%
0.00	Misc.	\$ 1,498.10	\$ 654.27	\$ 15,903.77	\$ 6,300	252%
	Subtotal / Received	\$ 122,475.12	\$ 88,073.20	\$ 1,190,639.06	\$ 1,211,000	98%

Wastewater Division

Line #	Description	To Date 2023	Budget 2023	Budget 2024	Notes
Administration					
701.00	Salaries	\$ 134,003	\$ 168,600	\$ 174,100	Wages & benefits
701.10	401a Plan	\$ 10,063	\$ 9,600	\$ 10,000	Wages & benefits
702.00	Office expense	\$ 30,281	\$ 35,000	\$ 35,000	
711.00	Insurance, Work Comp	\$ 7,407	\$ 7,500	\$ 7,800	Wages & benefits
711.10	Insurance, liability, PD	\$ 16,776	\$ 16,100	\$ 16,500	Wages & benefits
715.00	Insurance, Health	\$ 46,155	\$ 51,800	\$ 52,000	Wages & benefits
716.00	Social Security	\$ 23,131	\$ 28,100	\$ 29,000	Wages & benefits
721.00	Accounting Expense	\$ 5,000	\$ 7,500	\$ 6,400	Chester M. Kearney, auditor
749.00	Bond & Interest pm'ts	\$ 132,789	\$ 250,000	\$ 285,000	Debt service, financed projects
750.00	Legal, Miscellaneous	\$ 962	\$ 1,500	\$ 1,500	Rick Solman
	Subtotal	\$ 406,567	\$ 575,700	\$ 617,300	
Grimes Treatment Plant					
501.00	Salaries	\$ 77,577	\$ 77,800	\$ 63,300	Wages & benefits
502.00	Labor, Projects		\$ 6,700	\$ 6,800	Wages & benefits
503.00	Utilities, elec	\$ 9,470	\$ 7,800	\$ 11,100	WW garage elec, telephone/internet
504.00	Chemicals	\$ 2,022	\$ 2,900	\$ 4,800	Hypochl.-disinfects treated ww before discharge
506.00	Vehicle maintenance	\$ 5,875	\$ 2,400	\$ 6,900	Vehicle fuel, oil, tires, alignments, brakes, wipers
507.00	Lab supplies	\$ 7,120	\$ 2,600	\$ 4,500	Idexx, USA Blue Book, distilled h2o
508.00	Plant Maint/Repair	\$ 6,407	\$ 4,500	\$ 6,500	
509.00	Plant Fuel	\$ 3,794	\$ 4,600	\$ 4,500	Grimes & ww garage htg/gen fuel
510.00	Tools and equipment	\$ 1,064	\$ 1,000	\$ 1,500	
513.00	Electric power, Grimes	\$ 57,451	\$ 67,200	\$ 68,600	Grimes wwtp elec
521.00	Consultant/lab fees	\$ 5,709	\$ 8,000	\$ 8,500	Clearwater
550.00	Dues, education, licensing	\$ 3,447	\$ 1,000	\$ 2,500	
	Subtotal	\$ 179,936	\$ 186,500	\$ 189,500	
Collection System					
601.00	Labor, Maintenance	\$ 82,213	\$ 104,500	\$ 94,900	Wages & benefits
602.00	Labor, Projects		\$ 9,600	\$ 9,600	Wages & benefits
603.00	Pump Station Elec	\$ 58,000	\$ 63,900	\$ 68,900	All pump sta's elec, htg/gen fuel
603.10	Pump Sta Expenses	\$ (3,465)	\$ 2,500	\$ 4,800	
606.00	Vehicle maintenance	\$ 19,100	\$ 20,900	\$ 10,800	Vehicle repairs/upgrades
607.00	Paving		\$ 900	\$ 1,200	CUD reimburses customers after service replacements
608.00	Line maintenance	\$ 6,427	\$ 6,000	\$ 6,500	
610.00	Tools & Equip	\$ 933	\$ 1,500	\$ 3,500	
341.10	Vehicles & Equip		\$ 1,000	\$ 5,000	Replacements
341.20	Asset Replacement Reserve	\$ 16,865	\$ 33,000	\$ 33,000	Req'd by USDA after Grimes project
	Subtotal	\$ 180,073	\$ 243,800	\$ 238,200	
	Total	\$ 766,575	\$ 1,006,000	\$ 1,045,000	
Income					
401.00	Commitment for service*	\$ 687,500	\$ 757,400	\$ 772,500	
402.00	Trailer park	\$ 765	\$ 500	\$ 1,000	City needs to disable services or redevelop
404.00	Land Rent	\$ 25,000	\$ 25,000	\$ 25,000	Emerald Valley (Andy Ayer)
405.00	Industrial/leach	\$ 211,010	\$ 213,200	\$ 223,300	Aroostook Waste Solutions
405.00	Industrial/septage	\$ 2,212	\$ 4,000	\$ 4,000	Septage haulers
401.50	Stormwater	\$ 4,106	\$ 5,000	\$ 5,000	Non-sanitary discharge permits
413.00	Fees, laterals, lab	\$ 300	\$ 1,000	\$ 500	
415.00	Interest and Dividends	\$ 4,794	\$ 2,500	\$ 3,900	
421.00	Lien charges		\$ 200	\$ 200	
425.00	Other	\$ 6,480	\$ 1,800	\$ 10,000	Lyon Farm timber
430.00	Rent, waterwks garage	\$ 11,081	\$ 11,100	\$ 12,000	New roof for water garage
	Total	\$ 953,248	\$ 1,021,700	\$ 1,057,400	
	<i>Net operating profit/(loss)</i>	<i>\$186,672</i>	<i>\$ 15,700</i>	<i>\$12,400</i>	

Water Division

Line #	Description	To Date	Budget	Budget	Notes
Administration		2023	2023	2024	
408.10	PUC Expense	\$ 8,260	\$ 8,200	\$ 8,900	
600.20	Tank Maintenance Fund	\$ 6,000	\$ 6,000	\$ 6,000	Reserve account
601.80	Salaries, Office, Meter	\$ 134,835	\$ 168,600	\$ 174,100	Wages & benefits
604.00	Social Security	\$ 22,577	\$ 25,400	\$ 26,000	Wages & benefits
604.81	Insurance, Health	\$ 54,928	\$ 61,300	\$ 60,000	Wages & benefits
604.82	401a Plan	\$ 9,880	\$ 11,800	\$ 12,000	Wages & benefits
620.70	Office Expense	\$ 32,743	\$ 45,000	\$ 40,000	
632.00	Accounting Expense	\$ 5,000	\$ 7,500	\$ 6,400	Chester M. Kearney, auditor
633.00	Legal Expense	\$ 947	\$ 1,500	\$ 1,500	Rick Solman
641.50	Garage,office rent	\$ 11,081	\$ 11,100	\$ 12,000	New roof for water garage
657.00	Insurance, liability, PD	\$ 15,934	\$ 13,200	\$ 16,200	Wages & benefits
658.00	Insurance, Work Comp	\$ 2,881	\$ 3,100	\$ 6,300	Wages & benefits
670.00	Bad debt write offs		\$ 500	\$ 500	
	Subtotal	\$ 305,066	\$ 363,200	\$ 369,900	
600.10	Annual Debt Payment	\$ 370,747	\$ 440,000	\$ 440,000	
Plant Production					
601.10	Labor, production	\$ 16,586	\$ 15,600	\$ 31,600	Wages & benefits
601.20	Labor, projects		\$ 6,700	\$ 6,800	Wages & benefits
615.10	Electric power/utilities	\$ 61,309	\$ 51,100	\$ 72,300	All station elec, htg/gen fuel, telephone
618.30	Chemicals	\$ 18,592	\$ 27,000	\$ 22,700	Hypochlorite, Fluoride, Orthophosphate
620.20	Maintenance	\$ 7,575	\$ 6,500	\$ 7,400	
620.30	Lab testing	\$ 7,844	\$ 6,900	\$ 7,100	A&L Lab
650.30	Vehicle maintenance			\$ 6,900	Vehicle fuel, oil, tires, alignments, brakes, wipers
675.10	Dues, office exp,educ	\$ 4,202	\$ 3,200	\$ 3,300	
	Subtotal	\$ 116,107	\$ 117,000	\$ 158,100	
Transmission and Distribution					
341.00	Vehicles, equipment		\$ 1,000	\$ 5,000	Replacements
341.10	Asset Replacement Res	\$ 49,308	\$ 33,000	\$ 33,000	Req'd by USDA after Grimes project
601.50	Labor, maintenance	\$ 140,068	\$ 140,400	\$ 126,500	Wages & benefits
601.60	Labor, projects		\$ 9,600	\$ 9,600	Wages & benefits
615.50	Electric power, garage	\$ 11,234	\$ 10,700	\$ 11,400	Water garage and tank's elec, htg/gen fuel, telephone
620.50	Tools and equipment	\$ 3,255	\$ 8,400	\$ 7,300	
620.60	Main and service mat'ls	\$ 33,132	\$ 24,300	\$ 33,200	Main break repairs
650.60	Vehicle equip. maint.	\$ 35,270	\$ 22,400	\$ 15,800	Vehicle repairs/upgrades
675.50	Dues, education, misc.	\$ 3,393	\$ 4,000	\$ 4,400	
	Subtotal	\$ 275,660	\$ 253,800	\$ 246,200	
	Total	\$ 1,067,580	\$ 1,174,000	\$ 1,214,200	
Income					
461	Commitment for service*	\$ 793,119	\$ 829,500	\$ 829,500	
461a	User Fee, City	\$ 318,083	\$ 347,000	\$ 347,000	Fire protection
419	Dividends and Interest	\$ 2,520	\$ 1,200	\$ 1,500	
421	Rental Income	\$ 28,011	\$ 25,000	\$ 25,000	Cellular equipment on SMHS tank
474	Other	\$ 33,003	\$ 1,500	\$ 7,500	Albair Rd timber
476	Lien fees		\$ 500	\$ 600	
000	Misc.	\$ 15,904	\$ 6,300	\$ 9,200	
	Totals	\$ 1,190,639	\$ 1,211,000	\$ 1,220,300	
	<i>Net operating profit / (loss)</i>	<i>\$123,059</i>	<i>\$37,000</i>	<i>\$6,100</i>	

CUD Wastewater Division P&L

	Capital Expense	Expense To Date	Total Expense	Total Income	P&L (+/-)
	\$ 96,845	\$ 1,045,000	\$ 1,141,845	\$ 1,057,400	(84,445)
Check #	Capital Expenses, Direct				
	Conduit connect all buildings	\$ 1,000 2024	Salaries	\$ 447,500	43%
	Install elec submeter main office	\$ 1,500 2024	Debt Pmts	\$ 285,000	27%
	Billing Software Upgrade, Neptune+my 360	\$ 9,545 2024	Other	\$ 312,500	30%
	Idexx Sealer Plus	\$ 5,400 2024	Total WW	\$ 1,045,000	100%
	MH or cleanout water garage sewer service	\$ 1,900 2024			
DRMO	Replace Caterpillar backhoe	\$ 47,500 2024			
	RWSD Huber step screen	\$ 45,000 2024			
	Liquidate 1999 Cat backhoe	\$ (15,000) 2024	Salaries	\$ 452,900	37%
			Debt Pmts	\$ 440,000	36%
	Trimble Hardware, GIS locating	\$ 7,500 2025 RCAP grant?	Other	\$ 321,300	26%
	Re-point/re-side east ext. wall ww garage	\$ 12,000 2025	Total W	\$ 1,214,200	99%
	Enviroseek, Jetscan HD Video Nozzle	\$ 15,000 2025			
	(2) remote MH flow meters, LW&S? (TiSales)	\$ 12,000 2025			
	Main office, heat pumps	\$ 7,500 2025 FSP			
	Re-side main office w/ azek	\$ 5,000 2025 FSP	Salaries	\$ 900,400	40%
	Convert ww garage small boiler to LP**	\$ 7,500 2025 FSP	Debt Pmts	\$ 725,000	32%
	Re-hab Quonset at Grimes	\$ 15,000 2025 FSP	Other	\$ 633,800	28%
			Total WW & W	\$ 2,259,200	100%
DRMO	3500/4500 service truck w/ liftgate &/or crane	\$ 25,000			
DRMO	Tractor w/ boom mower (maintain x-country lines)	\$ 25,000			
DRMO	Replace vac truck	\$ 112,500			
DRMO	Wacker walk-behind or remote roller RD7 / RT used	\$ 7,500			
DRMO	Manhole trench box	\$ 12,000			
DRMO	4 x 12 aluminum trench box	\$ 6,000			
DRMO	Replace International dump truck	\$ 22,500			
Check #	Capital Expenses, Financed				
		\$ 1,202,250			
	Grimes Phase 2 Projects	\$ 2,603,000 2024 CWSRF			
	Grimes Phase 2 Projects (PF-25%)	\$ (650,750) 2024 CWSRF			
	Grimes Phase 2 Projects (NBRC or CDBG)	\$ (750,000) 2024			

CUD Water Division P&L

	Capital Expense	Expense To Date	Total Expense	Total Income	P&L (+/-)
	\$ 56,145	\$ 1,214,200	\$ 1,270,345	\$ 1,220,300	(50,045)
Check #	Capital Expenses, Direct				
	Conduit connect all buildings	\$ 1,000 2024			
	Install elec submeter main office	\$ 1,500 2024			
	Meter replacements	\$ 11,600 2024			
	Billing Software Upgrade, Neptune+my 360	\$ 9,545 2024			
DRMO	Replace Caterpillar backhoe	\$ 47,500 2024			
	Liquidate 1999 Cat backhoe	\$ (15,000) 2024			
	Trimble Hardware, GIS locating	\$ 7,500 RCAP grant?			
	Remote pressure monitoring, TiSales	\$ 12,000 tbd			
	Neptune Gateways, (2)	\$ 70,000 tbd			
	MH or cleanout water garage sewer service	\$ 1,900 2024			
	Aquarius Spectrum leak detector, i100Qb	\$ 6,000 2024			
	Replace/Add (1) hydrant(s)	\$ 4,600 2024			
DRMO	3500/4500 service truck w/ liftgate &/or crane	\$ 25,000			
DRMO	Tractor w/ boom mower (maintain x-country lines)	\$ 25,000			
DRMO	Replace International dump truck	\$ 22,500			
DRMO	Replace vac truck	\$ 112,500			
DRMO	Wacker walk-behind or remote roller RD7 / RT used	\$ 7,500			
DRMO	4 x 12 aluminum trench box	\$ 6,000			
Check #	Capital Expenses, Financed (or Debt Service Funds)				
		\$ 2,141,725			
	Water garage, re-insulate & re-roof	\$ 40,000 2024 (finance internally)			
	New River Crossing Project 2024-09	\$ 1,231,000 2024 USDA			
	New River Crossing Project 2024-09 (PF-25%)	\$ (307,750) 2024 USDA			
	Water Treatment Plant Upgrades 2024-11	\$ 1,126,475 2024 MBB/local bank			

Water Treatment Plant Upgrades 2024-11 (PF)	\$ -	2024 MBB/local bank
12" tee w/ 2 GV's for 2nd crossing on River Rd	\$ 6,500	2024
12" tee w/ 2 GV's for Glenn St rehab, (7)	\$ 45,500	2024
8" tee w/ 2 GV's for Burgess Village rehab, (11)	\$ 67,100	2025
Glenn-Hospital Loop 2024-10	\$ 2,300,000	2025
Glenn-Hospital Loop 2024-10 (PF)	\$ (575,000)	2025

**Caribou Utilities District
Yearly Budget Increases / (Decreases)**

WW	1999	2000	2001	2002	2017	2018	2019	2020	2021	Actual 2022	Budget 2023	Budget 2024	22 yr ave %chg / yr	2.5% CPI +/-
Salaries	\$ 176,235	\$ 183,626	\$ 193,788	\$ 209,583	\$ 342,121	\$ 350,422	\$ 459,909	\$ 512,079	\$ 521,709	\$ 467,786	\$ 447,900	\$ 431,100		
Debt	\$ 100,000	\$ 110,000	\$ 110,000	\$ 120,000	\$ 91,546	\$ 91,976	\$ 92,415	\$ 92,863	\$ 245,569	\$ 248,974	\$ 275,000	\$ 285,000		
Other	\$ 254,074	\$ 240,931	\$ 227,377	\$ 185,489	\$ 167,605	\$ 165,022	\$ 221,362	\$ 203,852	\$ 253,945	\$ 243,619	\$ 283,100	\$ 328,900		
	\$ 530,309	\$ 534,557	\$ 531,165	\$ 515,072	\$ 601,272	\$ 607,420	\$ 773,686	\$ 808,794	\$ 1,021,223	\$ 960,379	\$ 1,006,000	\$ 1,045,000		
					-6.97%	1.02%	27.37%	4.54%	26.26%	-5.96%	4.75%	3.88%	3.85%	1.3%
W														
Salaries				\$ 349,182	\$ 414,423	\$ 478,667	\$ 413,496	\$ 448,027	\$ 449,173	\$ 469,228	\$ 442,500	\$ 452,900		
Debt				\$ 192,134	\$ 433,123	\$ 438,915	\$ 438,444	\$ 376,022	\$ 375,426	\$ 378,835	\$ 440,000	\$ 440,000		
Other				\$ 323,155	\$ 201,250	\$ 216,340	\$ 241,111	\$ 206,716	\$ 275,550	\$ 278,186	\$ 291,500	\$ 321,300		
				\$ 864,471	\$ 1,048,796	\$ 1,133,923	\$ 1,093,051	\$ 1,030,765	\$ 1,100,149	\$ 1,126,250	\$ 1,174,000	\$ 1,214,200		
					1.6%	8.1%	-3.6%	-5.7%	6.7%	2.4%	4.2%	3.4%	1.74%	-0.8%
Combined														
Salaries	\$ 176,235	\$ 183,626	\$ 193,788	\$ 558,765	\$ 756,545	\$ 829,089	\$ 873,405	\$ 960,106	\$ 970,882	\$ 937,014	\$ 890,400	\$ 884,000		
Debt	\$ 100,000	\$ 110,000	\$ 110,000	\$ 312,134	\$ 524,669	\$ 530,891	\$ 530,859	\$ 468,885	\$ 620,995	\$ 627,809	\$ 715,000	\$ 725,000		
Other	\$ 254,074	\$ 240,931	\$ 227,377	\$ 508,644	\$ 368,855	\$ 381,362	\$ 462,474	\$ 410,568	\$ 529,494	\$ 521,805	\$ 574,600	\$ 650,200		
	\$ 530,309	\$ 534,557	\$ 531,165	\$ 1,379,543	\$ 1,650,068	\$ 1,741,343	\$ 1,866,737	\$ 1,839,559	\$ 2,121,372	\$ 2,086,629	\$ 2,180,000	\$ 2,259,200		
					-1.7%	5.5%	7.2%	-1.5%	15.3%	-1.6%	4.5%	3.6%	2.44%	-0.1%

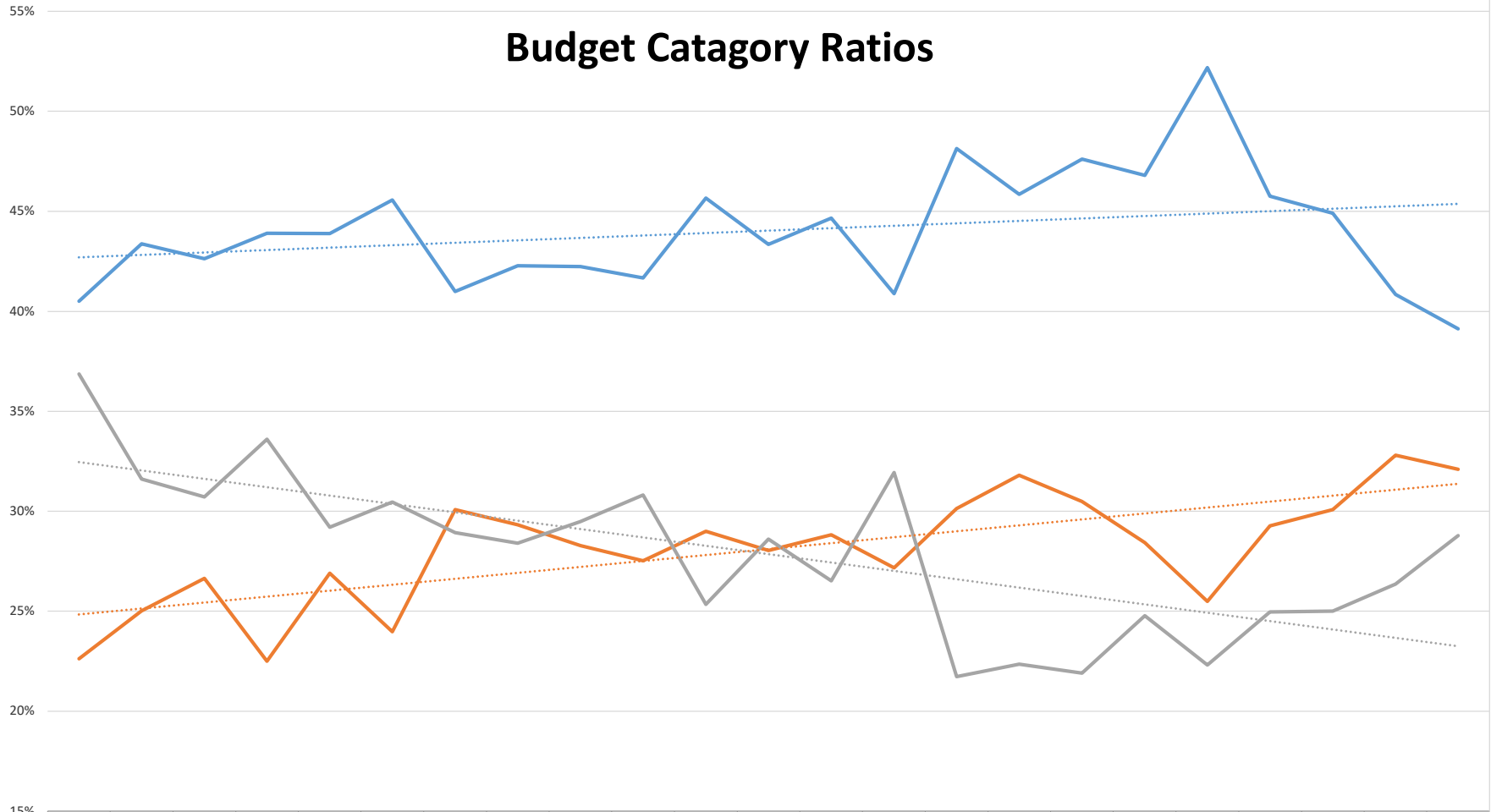
Salaries	WW	(\$38,300)	\$8,301	\$109,487	\$52,170	\$9,629	(\$53,923)	(\$19,886)	(\$16,800)					
	% chg	-10%	2%	31%	11%	2%	-10%	-4%	-4%	3.6%	1.1%			
	W	(\$13,386)	\$64,244	(\$65,172)	\$34,531	\$1,147	\$20,055	(\$26,728)	\$10,400					
	% chg	-3%	16%	-14%	8%	0%	4%	-6%	2%	1.4%	-1.1%			
	Combined	(\$51,685)	\$72,545	\$44,315	\$86,701	\$10,776	(\$33,868)	(\$46,614)	(\$6,400)					
% chg	-6%	10%	5%	10%	1%	-3%	-5%	-1%	2.2%	-0.3%				

Debt	WW	\$422	\$430	\$439	\$448	\$152,707	\$3,405	\$26,026	\$10,000					
	% chg	0%	0%	0%	0%	164%	1%	10%	4%	7.7%	5.2%			
	W	\$18,392	\$5,792	(\$471)	(\$62,422)	(\$596)	\$3,409	\$61,165	\$0					
	% chg	4%	1%	0%	-14%	0%	1%	16%	0%	4.9%	2.4%			
	Combined	\$18,813	\$6,223	(\$32)	(\$61,974)	\$152,111	\$6,814	\$87,191	\$10,000					
% chg	4%	1%	0%	-12%	32%	1%	14%	1%	4.7%	2.2%				

Other	WW	(\$7,165)	(\$2,583)	\$56,340	(\$17,510)	\$50,093	(\$10,325)	\$39,481	\$45,800					
	% chg	-4%	-2%	34%	-8%	25%	-4%	16%	16%	5.3%	2.8%			
	W	\$11,179	\$15,090	\$24,771	(\$34,395)	\$68,834	\$2,636	\$13,314	\$29,800					
	% chg	6%	7%	11%	-14%	33%	1%	5%	10%	0.8%	-1.7%			
	Combined	\$4,014	\$12,508	\$81,111	(\$51,906)	\$118,927	(\$7,689)	\$52,795	\$75,600					
% chg	1%	3%	21%	-11%	29%	-1%	10%	13%	2.5%	0.0%				

Salaries + Other	WW	(\$45,465)	\$5,718	\$165,828	\$34,660	\$59,722	(\$64,248)	\$19,595	\$29,000					
	% chg	-8%	1%	32%	5%	8%	-8%	3%	4%	3.7%	1.2%			
	W	(\$2,207)	\$79,334	(\$40,401)	\$136	\$69,981	\$22,691	(\$13,414)	\$40,200					
	% chg	0%	13%	-6%	0%	11%	3%	-2%	5%	0.8%	-1.7%			
	Combined	(\$47,672)	\$85,052	\$125,427	\$34,795	\$129,703	(\$41,557)	\$6,181	\$69,200					
% chg	-4%	8%	10%	3%	9%	-3%	0%	5%	1.8%	-0.7%				

Budget Catagory Ratios



	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Salaries	41%	43%	43%	44%	44%	46%	41%	42%	42%	42%	46%	43%	45%	41%	48%	46%	48%	47%	52%	46%	45%	41%	39%
Debt	23%	25%	27%	23%	27%	24%	30%	29%	28%	28%	29%	28%	29%	27%	30%	32%	30%	28%	25%	29%	30%	33%	32%
Other	37%	32%	31%	34%	29%	30%	29%	28%	29%	31%	25%	29%	27%	32%	22%	22%	22%	25%	22%	25%	25%	26%	29%