

The monthly meeting of the Caribou Utilities District was held Wednesday, September 13, 2023 in the City Council Chambers located at 25 High Street, Caribou, Maine

Trustees Present;
David Martin, Treasurer
Philip McDonough, Assistant Treas.
Jay Kamm, Trustee
Gary Aiken, President
David Belyea, Trustee

Others Present;
Hugh Kirkpatrick, General Manager
~~Sue T Sands, Office Manager, Clerk~~

Gary Aiken called the meeting to order at 6:02 P.M.

Dave Martin moved and Philip McDonough seconded the motion to approve the minutes of the August 9, 2023 monthly meeting. UNANIMOUSLY VOTED.

Philip McDonough moved and Jay Kamm seconded the motion to accept the budget and financial reports as presented. UNANIMOUSLY VOTED.

THE MANAGER'S REPORT FOR SEPTEMBER 13, 2023 IS ATTACHED.

Gary Aiken requested the following information:

- By-laws for Trustee duties (Charter and subsequent amendments)
- Job descriptions
- General Manager review or evaluation
- Number of employees
- Copy of sewer by-laws without watermark (Phil McDonough requested)

Jay Kamm moved and Philip McDonough seconded the motion to go into executive session per 1 MRSA § 405(6) (E), Legal rights and duties of the District, at 6:20 PM.

Trustees came out of executive session at approximately 6:26 PM, no action taken.

Dave Martin moved and Philip McDonough seconded the motion to adjourn the meeting at 6:27 PM. UNANIMOUSLY VOTED.

The next scheduled meeting will be October 11, 2023.

Hugh A. Kirkpatrick

Hugh A. Kirkpatrick, General Manager