

The monthly meeting of the Caribou Utilities District was held Tuesday, May 16, 2023 in the City Council Chambers located at 25 High Street, Caribou, Maine

Trustees Present;  
David Martin, Treasurer  
Philip McDonough, Asst. Treasurer  
Jay Kamm, Trustee  
David Belyea, Trustee

Others Present;  
Hugh Kirkpatrick, General Manager  
Sue T Sands, Office Manager  
Tim Todd, Citizen  
Penny Thompson, City Manager  
Mark G. Luehrs, Citizen

Absent; Gary Aiken, President

Treasurer David Martin opened the meeting at 6:00 P.M. in the absence of President Aiken.

Philip McDonough moved and Jay Kamm seconded the motion to approve the minutes of the April 12, 2023 monthly meeting. Philip McDonough moved and Dave Belyea seconded the motion to approve the April 2023 Budget and Financial Statements as presented. UNANIMOUSLY VOTED.

Sue discussed with the Trustees a \$200,000.00 line of credit held with Machias Savings Bank. Mr. Kenneth Stewart recently contacted Sue regarding the maturity of the LOC on June 20<sup>th</sup> asking if it was the desire of the District to have it renewed for another year. Manager Kirkpatrick explained to the Trustees how the line of credit was obtained during the pandemic to be used for necessary operating expenses if needed. Mr. Kirkpatrick suggested to the trustees his desire to renew the LOC for another year just in case we are faced with a similar situation in the future. David Belyea moved and Philip McDonough seconded the motion authorizing the renewal of the \$200,000.00 line of credit with Machias Savings Bank for another year. UNANIMOUSLY VOTED.

The Manager's report from Hugh Kirkpatrick is attached.

Trustee David Belyea suggested having a tour of the District facilities in the near future. Tuesday, June 20<sup>th</sup>, 2023 was tentatively set, but recently was rescheduled to July 12<sup>th</sup> at 8:00 AM with the monthly meeting being held on the 12<sup>th</sup> as well at 6:00 PM in City Council Chambers.

Philip McDonough moved and Jay Kamm seconded the motion to adjourn the meeting at 6:15 PM. UNANIMOUSLY VOTED. The next scheduled monthly meeting will be Wednesday June 14, 2023 at 6:00 PM in the City Council Chambers.

Sue T Sands, Office Manager and District Clerk

