

CITY OF CARIBOU

BUILDING PERMIT APPLICATION

207-493-4234 EXT 214

DATE APPLICATION RECEIVED: _____
 No permits will be issued prior to 3 working days from receipt of application.

PROPERTY OWNER

Property Owner: _____
 Property Address: _____
 Mailing Address: _____
 Phone: _____

CONTRACTOR(S)

Contractor #1: _____
 Phone: _____
 Contractor #2: _____
 Phone: _____

PROJECT DESCRIPTION

PROPOSED USE (Residential, Commercial, Etc.)

All Public Buildings require State Fire Marshal's Approval.
 Please ask for a SFMO Permit Application.

ESTIMATED COST OF PROJECT

\$ _____

OFFICE USE ONLY

Permit Number: _____
Issue Date: _____
Fee: \$ _____
Approved By: _____

Map # _____ **Lot #** _____

Zone: _____

Setbacks:

_____ Front _____ Rear _____ Sides

Special Zones:

- Shoreland
- Flood Zone
- Wetland
- Wellhead Protection District

PROJECT INFORMATION

Number of Stories:

_____ Present
 _____ Proposed
 _____ Total

Height of Buildings:

_____ Present
 _____ Proposed
 _____ Total

Number of Bathrooms:

	FULL	HALF
Present	_____	_____
Proposed	_____	_____
Total	_____	_____

Number of Bedrooms:

_____ Present
 _____ Proposed
 _____ Total

Present Septic System is approved for _____ Bedrooms

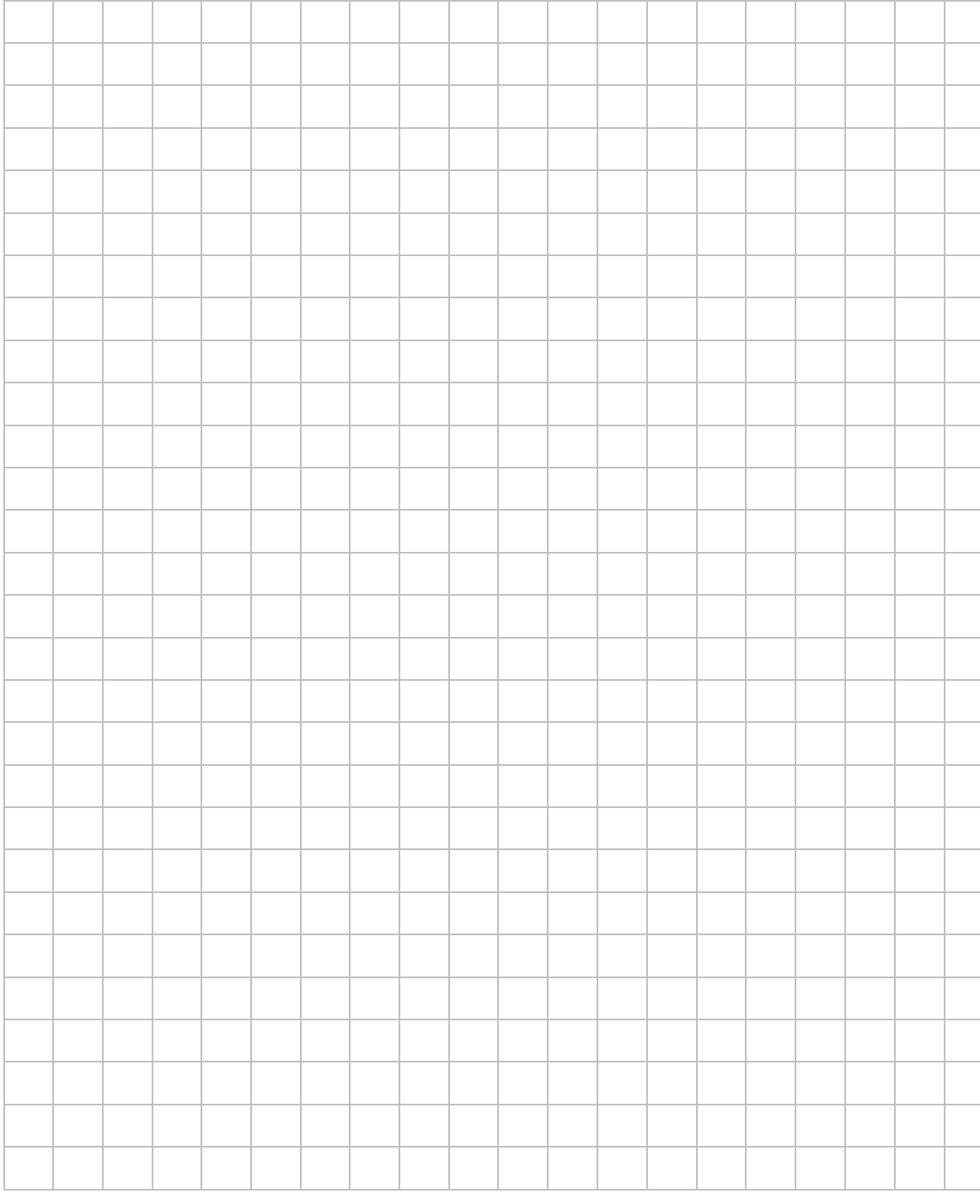
Type of Use (Check one)

- Year Round
- Seasonal

Site Plan

Please indicate all of the following items on the plot plan chart below:

- Exact position of all existing structures (including accessory structures)
- Exact position of all proposed construction (please distinguish between existing and proposed)
- Setback distances from property lines to all structures(front, back, and sides)
- Location of well and septic system including distances from structures and property lines
- Area to be cleared of trees and other vegetation
- Any wetlands or water bodies and setback distances from shoreline

	Road Frontage: _____ Feet
	Lot Size: _____ Acre(s)
	Square footage of all structures: _____ Present _____ Proposed _____ Total
	Percent of lot coverage: (sq.ft. of structures / sq.ft. of lot) _____ Present _____ Proposed _____ Total
	Water Supply: <input type="checkbox"/> Public <input type="checkbox"/> Private
	Sewage Disposal: <input type="checkbox"/> Public <input type="checkbox"/> Private
	Lot of Record What Year _____
	Contiguous Lots <input type="checkbox"/> Yes <input type="checkbox"/> No (2 or more abutting lots owned by same person and having separate legal descriptions) Lot No.(s) _____

NOTE: For all projects in the shoreland zone involving filling, grading or other soil disturbance, you must provide a soil erosion control plan describing the measures to be taken to stabilize areas before, during, and after construction.

SIGNATURE & POLICY PAGE

ADDITIONAL REQUIREMENTS FOR NEW CONSTRUCTION ON AN UNDEVELOPED SITE

1. Property location, street address, map and lot number from City Assessor
2. Curb Cut / Culvert Permit from Public Works or MDOT
3. Sub Surface Waste Water Design, HHE-200 (if applicable)
4. Copy of Deed, Lease, or Purchase & Sale Agreement (for undeveloped lot)

Please read and initial each item below, sign, and date the application

_____ I understand that building permits do not include plumbing, septic, or electrical work

_____ I understand that building permits are valid for one year

_____ I agree to comply with the 1996 BOCA Building Code

_____ I have provided an accurate representation of the floor plan and structural detail

_____ I understand that my building(s) cannot be within the set back from my property line

_____ I agree to schedule an inspection and get written permission before backfilling the foundation

_____ I will not close in the walls until the framing, electrical, and plumbing has been inspected

_____ I authorize inspections necessary to insure compliance with regulations

_____ I understand that a Certificate of Occupancy is required prior to occupying the building

_____ I understand that false information will invalidate my permit and stop all work

_____ I certify that all information given in this application is accurate and complete

Applicant

Date

BUILDING PERMIT FEES

Cost of Construction	Fee
\$0 to \$4,999	\$25.00
\$5,000 to \$9,999	\$50.00
\$10,000 to \$49,999	\$75.00
\$50,000 and up	\$4.00 per \$1,000

It is our policy to review and process applications as quickly as possible to ensure code compliance for your safety as well as the safety of others. Fees will be collected when your permit is issued. This fee will cover the costs associated with inspection(s) of your property. We accept cash or checks made payable to the City of Caribou. Thank you for your cooperation and we look forward to working with you.

BUILDING CODE SUPPLEMENT

ALL APPLICABLE ZONING ORDINANCES AND ALL OF THE 1996 BOCA BUILDING CODE APPLIES TO ALL BUILDING PERMITS ISSUED. THE FOLLOWING IS INTENDED TO HELP THE BUILDER COMPLY WITH MINIMUM BUILDING STANDARDS AND TO HELP PREVENT COMMON COSTLY MISTAKES AND CONSTRUCTION DELAYS.

Construction Permits from the State Fire Marshal's Office are required for all Public Buildings.

PLANS: All work shall conform to the approved application and construction documents. If you vary from plans provided, the Certificate of Occupancy will not be issued until the plans in the property file, at the City Office, represents the actual construction.

SET BACK REQUIREMENTS: You must comply with the required set backs for your zone. If there is any question as to the location of your building, a letter from a surveyor will be required stating compliance.

FOUNDATIONS: Footings will be sized according to 1810.3.1 & 2. Plain concrete 8" thick & reinforced concrete 6" thick both with a shelf extension of 4" inside and out of foundation wall. Footings will be at least 6' below grade. 1813.0 Foundation walls enclosing interior space will be thoroughly waterproofed and damp proofed to grade elevation. Exterior drain tile will be connected to interior drain tile and drained to daylight or an internal sump. Drain tile will be lower than the top of the footing & buried in crushed stone then covered with approved filter membrane. Foundation walls will have anchor bolts within 1' of each corner and every 6' thereafter. DO NOT backfill prior to inspection and obtaining written permission from the Code Enforcement Officer.

Wood Frame Construction: 2305 Joist hangers or 2" ledger required; end nailing is not sufficient. 2" clearance at chimney with fire stop at each level including unfinished 2nd floor ceiling. Headers required at all support wall openings. DO NOT close in without written permission from Code Enforcement Officer.

CHIMNEYS: NFPA 211: Cleanout required 16" above floor. Flue outlet must be at least 2' above the 10' horizontal line to roof.

EGRESS WINDOWS: 1010.4 Emergency escape and rescue: Every sleeping room in occupancies in Use Group R shall have at least one operable window or exterior door leading directly to the outside. Each egress window shall have a minimum net clear opening of 5.7 square feet "Plus" the net clear opening shall be at least 24 inches in height and at least 20 inches in width. The net clear opening dimensions shall be obtained by the normal operation of the window without additional assistance from the operator. Where windows are provided for emergency escape and rescue, the windows shall have the bottom of the clear opening not more than 44 inches above the floor. If single or double hung with a clear opening height of 24", the clear opening width must be at least 34 1/4" wide.

ALL STAIRS INSIDE OR OUTSIDE: 1014.0 80" of headroom is required throughout stairwells measured from the line of the nosing. 1014.6 Maximum riser height not to exceed 7" & Minimum tread depth 11". **Exception:** Residential Treads and Risers: Maximum riser height shall be 7 3/4" and minimum riser height be 4". Minimum tread depth shall be 10" measured horizontally from nosing to nosing and at a right angle to the tread's leading edge. Nosing cannot exceed 1 1/4". Risers cannot have an open dimension of 4" or more. 1021.0 Stairway Guardrails: Guardrails shall be provided where the walking surface is more than 30" above the adjacent surface. Guards shall be at least 36" high, measured from the walking surface. 1022 Stairway Handrails: Stairways shall have continuous handrails returned to the wall or newel. The handgrip portion of the handrail shall not be less than 1-1/4 inches or more than 2 inches and shall be graspable. Stairways with fewer than three risers are not required to have handrails. Two steps and a platform do require handrails.

PLUMBING: Maine plumbing code requires a test of 5 PSI for 15 minutes on the drain, waste and vent lines and 50 PSI for 15 minutes on the hot and cold distribution lines. This means every part of the system at the time of rough in, not just the stack. TESTING IS THE RESPONSIBILITY OF THE PLUMMER.

ELECTRICAL: All electrical work will be done in compliance with NFPA # 70 (National Electrical Code.) All work "MUST" be inspected and approved prior to close in. Smoke Detectors are required in each bedroom, the area adjacent to the bedroom and on each level of a residential structure excluding attics and crawl spaces. Arc Fault protection is required for all bedroom circuits excluding the smoke detector branch. Ground Fault protection is required as per Art.210-8 of the NEC.

ATTACHED GARAGES TO RESIDENTIAL STRUCTURES: 407.0 A one hour fire rating is required to separate vehicle storage from living space above.

DO NOT CLOSE IN WITHOUT WRITTEN PERMISSION FROM THE CODE ENFORCEMENT OFFICER.

If you have any questions, Please call 493-4234 X 214 before you make a costly mistake.

ADDITIONAL PERMITS, APPROVALS, AND INSPECTIONS REQUIRED

<input type="checkbox"/> Plumbing Permit	<input type="checkbox"/> Swimming Pool Permit	<input type="checkbox"/> Fire Marshall's Office
<input type="checkbox"/> Electrical Permit	<input type="checkbox"/> Sign Permit	<input type="checkbox"/> MDOT
<input type="checkbox"/> Septic/HHE200 Permit	<input type="checkbox"/> Culvert (Public Works)	<input type="checkbox"/> DEP
<input type="checkbox"/> Septic Variance	<input type="checkbox"/> Curb Cut (Public Works)	<input type="checkbox"/> EPA
<input type="checkbox"/> Planning Board	<input type="checkbox"/> Road Opening (Public Works)	<input type="checkbox"/> ARMY Corp of Engineers
<input type="checkbox"/> Board of Appeals	<input type="checkbox"/> Shoreland	<input type="checkbox"/> Wetland

OFFICE USE ONLY

This application is

APPROVED

The following conditions are prescribed:

DENIED

Reason for denial:

Code Enforcement Officer

Date

SCHEDULE OF INSPECTIONS

INSPECTION	DATE	INSPECTOR	INSPECTION NOTES
<input type="checkbox"/> Footings	_____	_____	_____
<input type="checkbox"/> Foundation	_____	_____	_____
<input type="checkbox"/> Framing	_____	_____	_____
<input type="checkbox"/> Plumbing	_____	_____	_____
<input type="checkbox"/> Electrical	_____	_____	_____
<input type="checkbox"/> Septic	_____	_____	_____
<input type="checkbox"/> Final Occupancy	_____	_____	_____
<input type="checkbox"/> _____	_____	_____	_____
<input type="checkbox"/> _____	_____	_____	_____